Manual for mijn.scoolcard.nl

This manual explains how to top up and block your *Scoolcard*. It also explains how a user can view his or her transaction history, as well as the how a user can request a refund.

Any questions about the *Scoolcard* can be asked by using the contactform (login required).

Logging in to you *Scoolcard* account.

To login to your *Scoolcard* account, please visit the following website: ***mijn.scoolcard.nl***

Here you will find a login screen:

When logging in for the first time, you will need to request a password. Please select "click here to recover" to request a new password.

Please state your username next.

Fogot Password

Please enter your username. A unique link (URL) will be sent to your email so that you can create a new password.

[   ] 👤   Student/medewerker ⬍

Back to login page   Send ❯

Click "send" to receive an email which will contain a link to the page where you can fill in your new password.

You can now use your username and password to login to mijn.scoolcard.nl.

Login with your account

username   👤   Students / employees ⬍

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Login

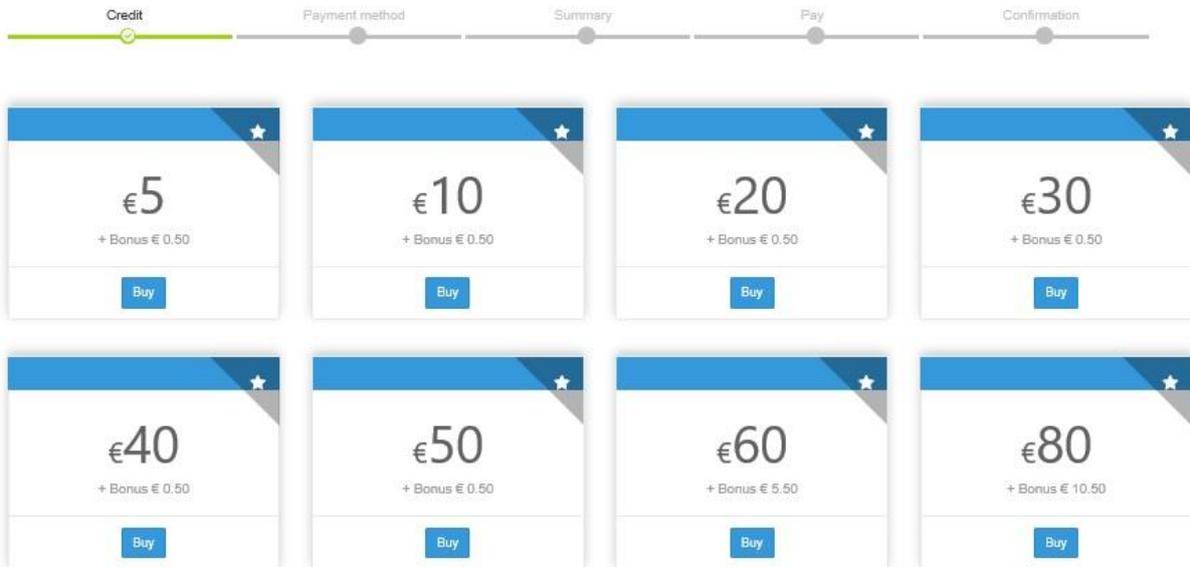After logging you can select one of the five options:

- Top up Balance
- Block Card
- My transactions
- Refund
- Contact

Top up Balance

Click, "Top up Balance" to deposit money into your *Scoolcard* account through *Ideal*. To do this, please follow the steps below.
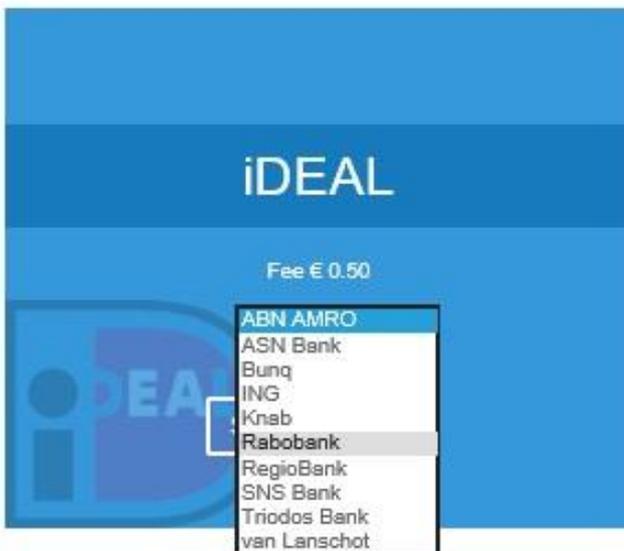
Step 1
Select the amount:

Step 2

After selecting the correct amount, you can select your bank:

Step 3

After selecting your bank, you wil be shown a brief summary of your transaction. By clicking "Proceed to payment", you will be redirected to your banks online payment environment.


Step 4

Follow the steps required by your bank to complete the transaction. When the transaction is completed successfully, the selected amount will be added to your *Scoolcard* balance.

Block your card

In the event of damage, loss or theft of your *Scoolcard*, you have the option to block your card. By blocking the your *Scoolcard*, it can't be used for payments.

To block your card, login in to your *scoolcard* account. After logging in, please select the "card" menu.

Next select "Block Card" to disable your card.
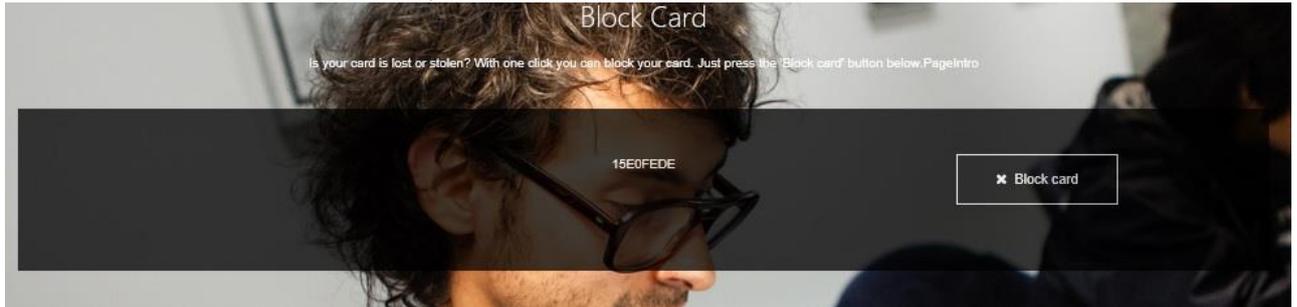
My Transactions

The mijn.scoolcard.nl environment offers a detailed view of all of the users transactions. For example: top up transactions and the amount of bought consumptions.

Refund

If a user would like to have their *Scoolcard* balance refunded to their IBAN or PayPal account, they will need to file a refund request.

Contact

If you have any questions, please use the contactform (login required).